Regular Board Meeting Minutes
Heath Middle School Auditorium
310 Licking View Drive
October 21, 2019
6:00 p.m.

The Heath City Board of Education met in regular session at 6:00pm with Mrs. Debbie Kelley, President, presiding over the meeting. Members answering roll call were Mrs. Kelley, Dr. Klontz, Ms. Winter, Mr. Smith, and Dr. Dyer. Dr. Thomas and Mr. Zarins were also present.

Guests in Attendance were: Kelly Holbrook, Bill Bramblette, Holly Myers, Andra Kisner, Susan Veyan, Ellis Veyan, Jeff Hempleman, Bill Feildy, Sheila Klontz, David Klontz, Steven Yeager, Debbie Booth, Paige Kelley, Kate Boland, Jenn Pettit, Kat Fields, Kristin Musick, Anna Grice, Preston Grice, Lori Stphens, Grace Winter, Jessica Royster, and Konrod Morris.

A. Call to order and roll call

B. Disposition of the Minutes of Previous Meetings:
13-20 Minutes:
Ms. Winter moved, seconded by Dr. Dyer to approve the September 9, 2019 regular meeting minutes.

AYES: Klontz, Winter, Smith, Dyer, Kelley
Motioned carried.

C. General Hearing from the Public

1. Lori Stevens informed the board that she had safety concerns regarding her child's bus pick up location due to the lack of sidewalks. She did not feel that prior conversations with the transportation supervisor had remedied the situation. Dr. Thomas expressed that he would personally look into the matter to bring it to a satisfactory conclusion.

D. Treasurer's Report:
14-20 Treasurer's Items
Dr. Klontz moved, and Ms. Winter seconded a motion to approve the following items:

1.) Approval of financial reports;
2.) Approve Student activity Funds' Purpose and Budget Forms; and
3.) Resolution to authorize a contract with LACA for security cameras and waiving comptetitive bidding.

AYES: Klontz, Winter, Smith, Dyer, Kelley
Motioned carried.

E. Presentation- Preview Five Year Forecast Draft- Presented by Karl Zarins, Treasurer

F. Presentation- Capital Maintenance Funding Options- Presented by David Conley, Rockmill Financial Consultants

G. Superintendent's Items:

15-20 Superintendent's Items

Ms. Winter moved, and Dr. Dyer seconded a motion to approve the following items:

1. Recommendation – Approve resignation for Trisha Carpenter, effective October 24, 2019
2. Recommendation – Approve resignation for Twila Thorp, effective September 13, 2019
3. Recommendation – Approve revised resignation date for Beth Bridges to September 26, 2019
4. Approve Staffing Contracts and Volunteer Recommendations (see appendix I)
    a. Approve Non-certified contracts for the 2019-20 school year;
    b. Approve Substitute contracts for the 2019-20 school year (custodian, secretary, teacher);
    c. Approve Supplemental contracts for the 2019-20 school year;
    d. Approve Friday School Monitors for the 2019-20 school year;
5. Recommendation – Approve Service Provider Contract between LACA and Heath City Schools for video surveillance
6. Recommendation – Memorandum of Agreement between HEA and Heath City Schools to Amend Master Agreement to Add Certain Supplementals
7. Recommendation – Approve Job Description for Strength and Conditioning Coach

AYES: Klontz, Winter, Smith, Dyer, Kelley
Motioned carried.

H. Old Business

1. The Booster's turf project- The Board asked if the turf project's minor issues had been resolved. Dr. Thomas updated the board on the outstanding items, which would be remedied after the falls sports season. He also indicated that the turf was under warranty if any other issues were discovered.

I. New Business

1. First Reading of Board Policies
    a. Student Transportation Services - EEA
    b. Student Wellness Program – EFG
    c. No Tobacco Use On District Property By Staff Members – GBK
    d. Remedial Instruction – IGBE
    e. Promotion And Retention Of Students – IKE
    f. Graduation Requirements – IKF
    g. Truancy – JEDA
    h. Tobacco Use By Students - JFCG

J. General Hearing from the Public- None

K. Adjournment

16-20 Adjournment

Dr. Klontz moved and Mr. Smith seconded to adjourn the special meeting at 7:54 pm.

AYES: Klontz, Winter, Smith, Dyer, Kelley
Motioned carried.

Debbie Kelley, President

Karl Zarins, Treasurer

Appendix 1: Staffing Recommendations											
Name	Position	Building	Position Type	Weekly Hour Limit	School Year	Contract Type	Salary Schedule	Beginning Contract Step	Duration (Years)	Effective Date	Board Approval Date
Kimberly Parker	Substitute Teacher	N/A	As Needed	N/A	2019-2020	Substitute School Employee	Standard Rate	N/A	1	10/21/2019	10/21/2019
Alex Boshers	Substitute Teacher	N/A	As Needed	N/A	2019-2020	Substitute School Employee	Standard Rate	N/A	1	10/21/2019	10/21/2019
Brooke Lee	Substitute Teacher	N/A	As Needed	N/A	2019-2020	Substitute School Employee	Standard Rate	N/A	1	10/21/2019	10/21/2019
Laurel Vandyke	Substitute Teacher	N/A	As Needed	N/A	2019-2020	Substitute School Employee	Standard Rate	N/A	1	10/21/2019	10/21/2019
Sharon Adams	Substitute Secretary	N/A	As Needed	N/A	2019-2020	Substitute School Employee	Standard Rate	N/A	1	10/21/2019	10/21/2019
Michael Burgoon	Substitute Custodian	N/A	As Needed	N/A	2019-2020	Substitute School Employee	Standard Rate	N/A	1	10/21/2019	10/21/2019
Wes McQueen	Asst. Boys Basketball Coach	N/A	Full-time	N/A	2019-2020	Limited Supplemental	Supp. Category D	9	1	10/21/2019	10/21/2019
Michael Saalfield	Friday School Monitor	N/A	As Needed	N/A	2019-2020	Limited Supplemental	Standard Rate	N/A	1	10/21/2019	10/21/2019
Sarah Boulard	Friday School Monitor	N/A	As Needed	N/A	2019-2020	Limited Supplemental	Standard Rate	N/A	1	10/21/2019	10/21/2019
Amber Hammond	School Cook	SES	Part-time	15	2019-2020	School Employee	Standard Rate	1	1	10/21/2019	10/21/2019
Michelle Schmitt	Part-time Duty Aide	GES	Part-time	29	2019-2020	School Employee	Educational Aide	1	1	10/21/2019	10/21/2019
Esther Villinger	Nurse for ROE Field Trip	SES	As Needed	N/A	2019-2020	Limited Supplemental	Supp. Category G	11	1	10/21/2019	10/21/2019
Karen Day	Camp Coordinator ROE	SES	As Needed	N/A	2019-2020	Limited Supplemental	Supp. Catergory G	26	1	10/21/2019	10/21/2019
Bill Bramblette	Teacher ROE Fieldtrip	SES	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Lauren Buchler	Teacher ROE Fieldtrip	SES	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Angie Hile	Teacher ROE Fieldtrip	SES	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Jennifer Hogue	Teacher ROE Fieldtrip	SES	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Leigh Ann Lutz	Teacher ROE Fieldtrip	SES	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Shannon Montgomery	Teacher ROE Fieldtrip	SES	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Valerie Paskert	Teacher ROE Fieldtrip	SES	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Danielle Wetzel	Teacher ROE Fieldtrip	SES	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Ashley Heavener	Substitute Teacher	N/A	As Needed	N/A	2019-2020	Substitute School Employee	Standard Rate	N/A	1	10/21/2019	10/21/2019
Esther Villinger	Nurse for D.C. Trip	HMS	As Needed	N/A	2019-2020	Limited Supplemental	Supp. Catergory G	11	1	10/21/2019	10/21/2019
Garrent Andrews	Head Coordinator D.C.	HMS	As Needed	N/A	2019-2020	Limited Supplemental	Supp. Catergory G	11	1	10/21/2019	10/21/2019
Brendt August	D.C. Chaperone	HMS	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Leah Boyden	D.C. Chaperone	HMS	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Tara Clark	D.C. Chaperone	HMS	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Stephanie Evans-Miller	D.C. Chaperone	HMS	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Heather Gibson	D.C. Chaperone	HMS	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Ashley Schuh	D.C. Chaperone	HMS	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Julie See	D.C. Chaperone	HMS	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Jessie Thomas	D.C. Chaperone	HMS	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019
Danielle Wetzel	D.C. Chaperone	HMS	As Needed	N/A	2019-2020	Limited Supplemental	$470.59	N/A	1	10/21/2019	10/21/2019

Dr. Klontz introduced the following resolution and moved its passage:

RESOLUTION
AWARDING CONTRACT TO LICKING AREA COMPUTER ASSOCIATION (LACA) TO INSTALL SECURITY CAMERAS AT THE HIGH SCHOOL BUILDING AND FOREGOING COMPETITIVE BIDDING

The Treasurer and Superintendent recommends awarding a contract for the installation of security cameras and associated IT infrastructure, software, maintenance and support to LACA.

Rationale:

1. The District requires the repairs to be completed in a timely manner to avoid operational and instructional disruption.
2. Heath City Schools has been awarded a safety intervention grant with the Ohio Bureau of Workers' Compensation for a portion of the contract cost ($40,000 of the $71,158.65 total cost). This grant requires implementation within 90 days of the award. The net cost to the District is also below the $50,000 competitive bidding threshold.
3. Security cameras are a key component of improving safety at the High School and should be implemented as soon as possible.
4. Heath City Schools is a long time member and partner with LACA which is converting to a non-profit council of governments without a profit motivation. Heath City Schools has representation on the governing board.
5. LACA conducted its own bidding process with underlying sub-contractors. The District's past experience with the vendor indicates a high quality of work and competitive pricing.

The Heath City School District Board of Education resolves as follows:

1. The Board authorizes the Superintendent or Treasurer to forgo competitive bidding for the 2019-2020 High School Security Camera project due to the urgent necessity of repairs in accordance with ORC § 3313.46(A).
2. The Board awards the contract to LACA for the installation of security cameras and associated IT infrastructure, software, maintenance and support at the High School.
3. The Board retroactively authorizes the Superintendent or Treasurer to sign the construction contract with the aforementioned companies to perform the specified work not to exceed $100,000 (should any change orders be needed).
4. The Board authorizes the Treasurer to issue purchase orders for the Project up to $100,000.00 (should any change orders be needed) and to sign any related documentation required for the Project.

Ms. Winter seconded the motion and, after discussion, a roll call vote was taken and the results were:

AYES: (x) Dr. Dyer, (x) Ms. Winter, (x) Dr. Klontz, (x) Mr. Smith, and (x) Mrs. Kelley
NAYS: ( ) Dr. Dyer, ( ) Ms. Winter, ( ) Dr. Klontz, ( ) Mr. Smith, and ( ) Mrs. Kelley

The resolution passed.

Debbie Kelley, President

Karl Zarins, Treasurer

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